



## NRW Scholarship Program 2014 for students from Palestine

### Guide: How to apply

1. Read the [Call for applications](#) thoroughly. Check if you fulfill the **general prerequisites** for applying to the Program:
  - a. Are you a **student** enrolled in a **master's** degree or **PhD** program at one of the following Palestinian universities<sup>1</sup>?
    - i. Birzeit University, Ramallah;
    - ii. Al Quds University, East-Jerusalem;
    - iii. Bethlehem University;
    - iv. An-Najah National University, Nablus;
    - v. Palestine Polytechnic University, Hebron
    - vi. The Arab American University (AAUJ), Jenin
  - b. Do you speak **English<sup>2</sup>** and/or German fluently?
2. If you fulfill the general prerequisites, have a look at the [list of scholarship places](#) 2014. Check the places offered with regard to the following aspects:
  - a. Does the place offered match your **academic specialization** (subjects/disciplines & focal areas of research)?
  - b. Do the indicated requirements of the scholarship place match your **qualification** (master / PhD)?
  - c. Is the **time frame** indicated consistent with the schedule of your study program / time planning?
3. Taking into consideration the mentioned aspects, please **select** up to 3 **scholarship places** offered and
  - a. indicate them in the [application form](#) according to your priorities.

*Example:*

First preference:	
Code (#): # XY 1	University of XY, Institute / Dept. of Xyz, Prof. Xyz

- b. Then complete the box "**Relevance to your studies**": Please explain your choice and describe as detailed as possible how the preferred host institution(s) / scholarship place(s) relate to your studies, academic specialization and research interests.
4. Now, please complete the rest of the [application form](#). Please mind the following:
  - a. **Address:** Please indicate your full postal address!

<sup>1</sup> It is possible to extend the given list of universities, provided that a cooperation between a research facility at a North Rhine-Westphalian university and a Palestinian university facility does exist which is not listed above.

<sup>2</sup> at least level B2 of the CEFR (Common European Reference Framework)



- b. **Study Program / subjects:** Please enter the official name of your study program / course of study. (e.g. "Biology")
  - c. **Number of study years completed:** Please enter the number of years you have been studying in the indicated study program (e.g. '2' if you have completed the second year of your study program)
  - d. **Language skills:** Please indicate your level of competence in English using the [self-assessment table](#) provided (A1, A2, B1, B2, C1, C2)
5. Please enclose the following additional **application documents** (also listed in the application form)
- a. Your **CV (+portrait photo)**
  - b. documentary evidence on your **previous academic achievements**, such as:
    - i. transcript of records
    - ii. certificates of previous degrees
  - c. **Letter of motivation:** containing statements on:
    - i. your particular interests and specialization
    - ii. academic aims and prospective professional career
    - iii. your expectations with regard to your stay in North Rhine-Westphalia as a scholar and the knowledge you seek to acquire during the scholarship
  - d. two **letters of reference** from two different university lecturers
    - i. including full & valid contact details and email addresses – please use the [form](#) provided for each of the letters
    - ii. the references need to include statements on the applicant's general qualification, previous progress of studies, further course of the studies, objectives of the bachelor's or master's thesis and English language skills
    - iii. *Please note: letters of reference should not be older than six months!*
  - e. **optional documents:** You may optionally provide evidence on further qualifications which are relevant to the scholarship program or the place you apply for (e.g.: evidence on language skills; certificates on other relevant qualifications; participation certificates for relevant trainings/congresses etc.)
  - f. **Please note:**
    - i. *All application documents must be submitted in English (or German)!*
    - ii. *Please submit all certificates, references and your CV in pdf-format if possible.*
    - iii. *Official documents, transcripts, letters of reference etc. must be signed and stamped (or written on official letter paper) by the issuing institution.*
6. Finally, please submit all application documents **until 1<sup>st</sup> of March 2014!**
- a. Please send your application **via email** to: Dr. Guido Quetsch